



MARKET & SLAUGHTER HOUSE



1. Slaughterhouse Services

Service Description: The Tuguegarao City Abattoir is a meat establishment intended for legal slaughtering procedure of livestock such as pigs, cows and carabaos and other food animals. The slaughterhouse follows rules, regulations and policies regarding slaughtering of livestock as mandated by the National Meat Inspection Service (NMIS). The services rendered are ante-mortem inspection (before slaughter inspection) of animals to ensure animals viable to slaughter are apparently healthy. The post-mortem inspection (after slaughter inspection) of carcasses and meat products is observed to guarantee consumers of a disease free and safe meat products. The latter includes the thorough meat inspection requirement to verify the quality of meat. Other services rendered are Certificate of Ownership of Large Cattle, Transfer of Ownership of Large Cattle.

Office or Division:	Tuguegarao City Market and Abattoir/Slaughterhouse			
Classification:	Simple Transaction			
Type of Transaction:	G2C-Government to Citizen			
Who may avail:	ALL			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
Available services on the slaughter house				
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Registration of Large Animals by Meat Dealers/ Private Entities	To register cattle, carabaos and horses, the above documents are required to ensure the origin of the animal. Corresponding fees to be paid.	None		
2. For cattle, carabaos, horses A. Certificate of Ownership of large Cattle		₱ 60.00	5 minutes per document	Revenue Collection Clerk (City Treasurers Office)
B. Certificate of Transfer of Ownership of Large Cattle		₱ 90.00	5 minutes per document	Revenue Collection Clerk (City Treasurers Office)



CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
3. Presentation of cattle, carabaos, horses and verification of documents.	Documents submitted are verified for legality and checking of exact fees. Animals are presented to check agreement with the declared documents.	None	1 minute per food animal	<i>Authorized Verifying Officers</i>
4. Issuance of Permit to Slaughter	1. Large animals that "passed" the ante-mortem inspection shall be issued certification.	₱ 20.00 Incorporated in the Slaughter Fee	1 minute per document	<i>Slaughterhouse Master</i>
5. Issuance of Animal Health Certificate		₱ 15.00 Incorporated in the Slaughter Fee	1 minute per document	<i>Livestock Inspector/ Authorized Personnel</i>
6. Re-verification/re-presentation of animals and rechecking of documents and fees.	1. Prior to slaughter, cattle carabaos and horses are again presented and re-verified. Documents submitted and official receipts are re-checked.	None	1 minute per food animal/ document	<i>Meat Inspector/ Animal Welfare Officer</i>
7. Butchering of Livestock *Hogs, cattle, carabaos, horses	1. Livestock undergo humane and proper slaughtering procedures as per recommendation of the National Meat Inspection Service (NMIS).	None	Hogs: 1 hour Large Cattle: 1 hour (manual butchering)	<i>City Butchers/ Matador</i>



CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
	2. Post Mortem Inspection of carcasses, offals, visceral organs.	₱ 20.00 Incorporated in the Slaughter Fee	5 minutes per food animals	<i>Meat Inspectors</i>
8. Meat inspection	1. Issuance of Meat Inspection Certificate pursuant to Section 29 of Republic Act No. 10536 Amending Meat Inspection Code of the Philippines, Act No. 9296 and Department of Agriculture AO No. 4, series as a mandatory requirement of food safety measures and veterinary quarantine procedures.	None	1 minute per Client	<i>Meat Inspector</i>
9. Transportation of Meats	1. Delivery of carcasses, offals, visceral organs and other meat parts to the market.	₱ 15.00 Incorporated in the Slaughter Fee	1 hour & 30 minutes per trip	<i>Meat Van Driver</i>
10. Payment of Slaughter Fees	1. A copy of the daily Slaughtering Form is submitted to the Revenue Collector for collection of corresponding slaughter fees.	₱ 120.00	1 minute per Client	<i>Revenue Collection Clerk (City Treasurers Office)</i>



CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
11. Cleaning and Disinfection of the City Abattoir	1. All equipment and facilities are properly cleaned and returned to its proper places. Regular disinfection is done.	None	6 hours maximum	<i>Utility Workers</i>
12. Presentation and registration of livestock animals from dealers.	1. Issuance of Cash Tickets/ Arcabala 1.1. The Scale Officer will require the presentation of cash tickets Prior to weighing of hogs. 1.2. Tickets shall be destroyed by the Scale Officer to prevent re-use.	₱ 20.00 per hog regardless of size	1 minute per hog	<i>Scale Officer</i>